

CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZE NHAUSER, M.D., M.P.H.
Interim Health Officer

313 North Figueroa Street, Room 708
Los Angeles, California 90012
TEL (213) 240-8156 • FAX (213) 481-2739

www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

Hilda L. Solis
First District
Mark Ridley-Thomas
Second District
Sheila Kuehl
Third District
Don Knabe
Fourth District
Michael D. Antonovich
Fifth District

May 05, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 May 5, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING SUPPLEMENTAL AGREEMENT AND FUTURE SUPPLEMENTAL AGREEMENTS AND/OR AMENDMENTS FROM THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATIONS ACTIVE TRANSPORTATION PROGRAM TO SUPPORT THE UNINCORPORATED LOS ANGELES COUNTY PEDESTRIAN PLANS AND PROGRAMS PROJECT
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

SUBJECT

Provide authorization to accept and implement a forthcoming supplemental agreement and future supplemental agreements and/or amendments from the State of California Department of Transportation's Active Transportation Program to support the Department of Public Health's Unincorporated Los Angeles County Pedestrian Plans and Programs Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Interim Director of the Department of Public Health (DPH), or her designee, to accept and implement a forthcoming supplemental agreement to the Master Agreement between the County of Los Angeles and the State of California, acting by and through its Department of Transportation (CalTrans) for the Active Transportation Program (ATP), in an amount estimated not to exceed \$1,445,000, for a 36-month term to be effective upon receipt of funding, to support the Unincorporated Los Angeles County Pedestrian Plans and Programs Project, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Interim Director of DPH, or her designee, to accept future grants funded by CalTrans and future supplemental agreements and/or amendments that are consistent with the requirements of the CalTrans supplemental agreement, at amounts to be determined by CalTrans,

that reflect non-material and/or ministerial revisions to the supplemental agreement's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the supplemental agreement for six months beyond the original term; and/or provide an increase or decrease in funding up to 25 percent above or below each supplemental agreement's base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept funding from Caltrans ATP to support DPH's Unincorporated Los Angeles County Pedestrian Plans and Programs Project (project). The project will increase active transportation which has many societal benefits including increasing physical activity; reducing chronic disease; improving mental health, social cohesion, and overall wellness; reducing fuel consumption, air pollution, and congestion; and attaining positive economic benefits via increased pedestrian activity.

The project will incorporate a community-driven and culturally-competent approach to pedestrian planning and program development with the following core components: 1) tailored, culturally-competent outreach; 2) community participatory planning via collaboration with key agencies, community leaders, and residents; 3) data collection and analysis and; 4) a pedestrian safety awareness campaign. The project will be implemented in the following four unincorporated communities: Lake Los Angeles, West Whittier-Los Nietos, West Athens-Westmont, and Walnut Park. To meet grant requirements, these communities were selected based on need and potential for positive impact. In addition, these communities represent the diversity of urban, suburban, and rural communities in Los Angeles County (County), as well as the great cultural and linguistic diversity of the region.

Pedestrian plans (Plans) for the four communities will be developed for adoption by your Board and incorporation into the County's General Plan or each community's Area Plan. The development of the Plans will contribute to increased and safer pedestrian activity in those unincorporated communities, and is intended to primarily benefit priority populations which include: youth, seniors, transit users, disabled people, and low-income residents.

Approval of Recommendation 2 will allow DPH to accept future grants funded by CalTrans, and future supplemental agreements and/or amendments from CalTrans ATP that are consistent with the requirements of the forthcoming supplemental agreement to adjust the term of the supplemental agreement; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each term's base amount. This recommended action will enable DPH to accept supplemental agreements and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness/Fiscal Sustainability, and Goal 2, Community Support and Responsiveness, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming supplemental agreement from CalTrans, for the 36-month term effective upon receipt of funding in an amount estimated not to exceed \$1,445,000. Funds will support DPH personnel costs (salaries and employee benefits), operating expenses, indirect costs, and contractual services.

There is no net County cost associated with these actions.

Funding is included in DPH's fiscal year (FY) 2015-16 Recommended Budget, and will be included in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On May 18, 2010, your Board approved a County-State Master Agreement covering various State transportation programs. This Master Agreement sets forth the responsibilities of the County and CalTrans with regard to programming, funding, constructing, and maintaining projects funded under various State transportation programs. It further provides that the Master Agreement may be supplemented as each State-funded project is identified and programmed. Approval of a supplemental agreement, which is a prerequisite to receiving State funds, is a ministerial act on the County's part to satisfy State requirements to allow the County to claim State reimbursement on State funded projects.

On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP). The ATP consolidates existing federal and State transportation programs, including the Transportation Alternatives Program, Bicycle Transportation Account, and State Safe Routes to School program, into a single program focused on making California a national leader in active transportation.

On March 21, 2014, CalTrans released a Funding Opportunity Announcement under the ATP which authorizes ATP grants to jurisdictions, health departments, school districts, transit agencies, and Metropolitan Planning Organizations for the development and implementation of active transportation plans, programs and infrastructure projects to decrease injuries to people walking and bicycling, encourage greater rates of walking and bicycling in the State of California, and decrease other health impacts that result from people driving.

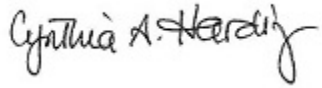
On May 21, 2014, DPH submitted an application in response to CalTrans' ATP Funding Opportunity Announcement, requesting \$1,445,000 for three years with an anticipated starting date effective upon receipt of the grant. DPH expects to receive the supplemental agreement no later than December 2015.

In order to meet the strict requirements set forth in the CalTrans funding announcement, DPH must be prepared to rapidly implement grant activities or risk losing the entire award. In the Spring of 2015, DPH will initiate a solicitation process in order to select qualified organizations to implement a community-driven approach to pedestrian planning and program development across the four unincorporated communities in the County through the identification of infrastructure enhancements to improve connectivity in each community's pedestrian network, reduce the high number of pedestrian related collisions, and increase rates of walking by identifying and addressing significant barriers. DPH will return to your Board in early 2016 for authorization to execute the resulting contracts.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to develop Plans to improve public health by promoting safe walking in four unincorporated communities within Los Angeles County.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cynthia A. Harding".

Cynthia A. Harding, M.P.H.

Interim Director

CAH:srp:fs

BL#03231

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors